

**Council Meeting
Town of Meridian Hills
January 11, 2016**

In attendance: Walter Freihofer, Councilor
Sherman McMurray, Councilor
Greg Jacoby, Councilor
Terry O'Brien, Past-Councilor
Mike Russo, Town Marshal
Sue Beesley, Town Attorney
Jim Rush, Clerk Treasurer
Jennifer Hudson, London Witte Group, CPA
Jay Vorisek, Crossroad Engineers

Residents & Visitors that signed in:

Laura O'Brien
Emma O'Brien
John O'Brien
Clara O'Brien
James O'Brien
Bob Barrows
Jan Need

Call to Order

Pledge of Allegiance

Residential Forum:

There were no residents that asked to speak.

Oaths of Office:

Clerk Treasurer Rush administered the Oaths of Office for all three Council Members, Walter Freihofer, Sherman McMurray, and Greg Jacoby.

There was a Special Recognition of Terry O'Brien, outgoing Council member who served 12 years before retiring and not running for election in 2015.

A tribute to the service from outgoing Councilor O'Brien, Resolution No. MH 2016-1, was read by Council President Walter Freihofer. With a motion from Councilor McMurray and a second from Councilor Jacoby, a vote was taken and the Resolution was passed unanimously. The Resolution stated the many ways that Councilor O'Brien had served the Town of Meridian Hills over the 12 years that he served as a Town Councilor.

Election of 2016 Council President:

Sherman McMurray nominated Walter Freihofer as President of the Council. The nomination was seconded by Greg Jacoby and the motion passed unanimously.

Approval of the Minutes:

Council Meeting: November 9, 2015
Motion for approval of minutes: Sherman McMurray,
Seconded by: Greg Jacoby
Vote: The motion passed unanimously

With a motion from Sherman McMurray and a second from Greg Jacoby, the warrants totaling \$66,092.07 were approved. The total included a reduction on the approval as a result of an amendment offered by Sherman McMurray, seconded by Greg Jacob that passed unanimously that reduced the approval of the payment to IACT from \$1101 to \$500.

Approval of Service Contracts:	Motion	Seconded	Vote
A. *Bingham Greenebaum Doll	McMurray	Jacoby	Unanimous
B. *LWG CPAs	McMurray	Jacoby	Unanimous
C. Crossroads Engineers	McMurray	Jacoby	Unanimous
D. Vine & Branch Tree Service	McMurray	Jacoby	Unanimous
E. ARW Trucking	(Previously approved by Council for 2016)		
F. *Globe Paving	McMurray	Jacoby	Unanimous

Council asked that we have a copy of each vendors' insurance certificate in file.
**Insurance Certificate still needed.*

Approval of Town Officials:

A. Town Attorney- Bingham Greenebaum Doll	McMurray	Jacoby	Unanimous
B. Town Marshal-Mike Russo	McMurray	Jacoby	Unanimous
C. Town Engineer-Crossroad Engineers	McMurray	Jacoby	Unanimous

Police Report: Submitted and reviewed by Marshal Russo: Marshal Russo discussed the accident at 73rd and Meridian Hills Blvd that cause the Town's sign to be destroyed. Marshal Russo will provide Clerk Treasurer with documentation to be used to file an insurance claim.

Town Engineer: Engineer Jay Vorisek, Crossroads Engineer, fielded questions about the report that had been filed. The project @ Central Ave. and southwest 75th Street was discussed. Mr. Vorisek provided a draft of the survey that was in process for the Councilors to review. After a couple of suggestions, Engineer Vorisek was requested to have the survey be completed.

Engineer Vorisek entered into a discussion with Jan Need, a representative of a group of concerned citizens who were addressing the traffic issue at the east exit from the Jewish Temple onto Pennsylvania Street. The Council requested that Engineer Vorisek study the matter further with the intent of making a recommendation to the Council.

Town Attorney: Sue Beesley, Bingham Greenebaum Doll, as the Town's attorney: Attorney Beesley submitted copies of Ordinance MH-2016-1 requiring and authorizing the purchase of bonding requirements that the Clerk Treasurer be bonded in an amount of \$30,000 for each one million Dollars of receipts. Along with this Ordinance was attached a copy of the Town's insurance coverage that discloses that such coverage is include. It should be noted that Councilor Freihofer is also bonded since he is one of the signors on the Town's bank account.

Ordinance MH 2016-1 requiring the Town to have a bond for up to \$30,000 for the Clerk Treasurer and anyone who may handle the Town's money. With a motion from S. McMurray and second from G. Jacoby, the motion passed unanimously. The Town's Insurance policy provides that the Clerk Treasure and the Town's President, both who have signing powers on the Town's checking account are covered under the Town's Insurance policy. James Higgins, CPA with LWG CPAs has provided a copy of LWG's insurance that provides this coverage to the Town.

Attorney Beesley stated that an original signed copy would be kept in her files and asked that one be added to the permanent files of the Clerk Treasurer.

Clerk Treasurer Report: Clerk Treasurer Rush: CT Rush reported:

- A. An effort was made to distribute reports to the Councilors in advance of the meeting. His appreciation was extended to all who provided those reports in advance. Reports that were provided in advance included:
 - a. Financial reports
 - b. Engineers Report
 - c. Town Marshal's report
 - d. CT's recommendation for action report
- B. The Indianapolis Star had been notified of the six regularly scheduled Council meetings.
- C. The Storage proposal was discussed in depth. As a promise to the outgoing CT, John Taylor, a solution to the storage of the Town's records would be determined. The records have been kept in Taylor's storage facility to date and he requested that they be moved. There were three proposals submitted for consideration; the File Depot (processing \$493.00 and estimated \$7.80 per month of projected residual files.); Access, \$100/month minimum; Iron Mountain, \$68/month minimum. The vote on the recommendation was taken in New Business.
- D. CT Rush included recommendations to the Council made by Outgoing Councilor O'Brien for their consideration.

Old Business: There was no old business.

New Business:

- A. Attorney Beesley submitted Resolution No. MH 2016-2 that called for \$25,000 to set aside in Town's 2016 Budget. With motion from McMurray and a second from Jacoby, the motion passed unanimously. Councilor McMurray asked for an accounting of the current balance of the Town's Rainy Day fund. CT Rush indicated that he would ask our accountants for that information and would send it out when it was received.
- B. Records Transfer Proposal: Motion from S. McMurray and second from G. Jacoby, the motion passed unanimously to contract the File Depot for the records transfer and retention when appropriate.
- C. Ordinance MH 2016-1 requiring the Town to have a bond for up to \$30,000 for the Clerk Treasurer and anyone who may handle the Town's money. With a motion from S. McMurray and second from G. Jacoby, the motion passed unanimously. The Town's Insurance policy provides that the Clerk Treasure and the Town's President, both who have signing powers on the Town's checking account are covered under the Town's Insurance policy. James Higgins, CPA with LWG CPAs has provided a copy of LWG's insurance that provides this coverage to the Town.
- D. Attorney Beesley submitted Resolution No. MH 2016-2. The Resolution called for \$25,000 to set aside in Town's 2016 Rainy Day Fund. With motion from McMurray and a second from Jacoby, the motion passed unanimously. Councilor McMurray asked for an accounting of the current balance of the Town's Rainy Day fund. CT Rush indicated that he would ask our accountants for that information and would send it out when it was received.
Attorney Beesley stated that an original signed copy would be kept in her files and asked that one be added to the permanent files of the Clerk Treasurer.

Committee Reports:

- A. Development Standards Committee: Councilor Freihofer reported that there had been no meeting of the committee however he has been approached on the need to address two possible inquiries before the next meeting.

Next Scheduled Meeting: March 14, 2016

Meeting was adjourned.

TOWN OF MERIDIAN HILLS, INDIANA

Accounts Payable Vouchers

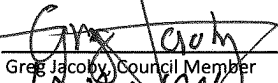
The undersigned, as the council members of the Town of Meridian Hills, certifies that the invoices attached to this Accounts Payable Voucher listing were approved at a meeting of The Town of Meridian Hills on the 11th day of January, 2016.

The Town Accountant, London Witte Group, LLC, is hereby authorized to pay the claims attached to this Accounts Payable Voucher listing.

Dated this 11th day of January 2016.



 Walter Freihofer, President




 Greg Jacoby, Council Member



 Dr. Sherman McMurray, Council Member

ATTEST:



 Jim Rush, Clerk-Treasurer

Payment Type	Vendor	Amount	Date Paid
EFT	Town Payroll	4,521.35	11/13/2015
EFT	Town Payroll	4,481.41	11/27/2015
EFT	Town Payroll	4,451.12	12/11/2015
EFT	Town Payroll	8,891.16	12/25/2015
EFT	Town Payroll	4,045.40	1/8/2016
2842	United States Post Office	164.00	11/12/2015
2843	Crossroad Engineers	1,802.16	11/17/2015
2844	Stavros, Inc	235.00	11/17/2015
2845	IPL	18,047.60	11/19/2015
EFT	Superfleet	137.89	12/4/2015
ACH	AT&T	140.52	12/8/2015
2846	Crossroad Engineers	1,050.00	12/8/2015
ACH	PrimePay	163.29	12/7/2015
EFT	National Bank of Indianapolis	726.23	12/14/2015
2847	London Witte Group, LLC	965.00	12/30/2015
2848	Verizon Wireless	30.01	12/30/2015
2849	Bingham Greenebaum Doll, LLP	7,877.70	12/30/2015
EFT	IPL	549.55	12/30/2015
ACH	AT&T	140.49	1/7/2016
ACH	PrimePay	179.48	1/5/2016
2850	Morphey Construction	900.00	
2851	IACT	1,011.00 500	
EFT	Superfleet	195.12	
2852	Crossroad Engineers	710.88	
2853	Miller Surveying	5,000.00	
2854	Mike Russo	102.71	
2855	Mike Russo	174.00	
Total		66,693.07	