

**TOWN OF MERIDIAN HILLS  
TOWN COUNCIL MEETING AGENDA  
JANUARY 11, 2021**

**THIS DRAFT OF THE MEETING HAS NOT BEEN APPROVED BY THE COUNCIL**

<b>IN ATTENDANCE:</b>	<b>WALTER FREIHOFFER</b>	<b>COUNCILOR-PRESIDENT</b>
	<b>GREG JACOBY</b>	<b>COUNCILOR</b>
	<b>COLLEEN FIELD</b>	<b>COUNCILOR</b>
	<b>COLE MARR</b>	<b>COUNCILOR</b>
	<b>ZACK GORDON</b>	<b>COUNCILOR</b>
	<b>MICHAEL RUSSO</b>	<b>TOWN MARSHAL</b>
	<b>WILLIE HALL</b>	<b>CROSSROAD ENGINEERS</b>
	<b>JIM RUSH</b>	<b>CLERK TREASURER</b>

**PUBLIC ATTENDEES: REPRESENTATIVE OF TOWN RESIDENTS**

- 1) **CALL TO ORDER**
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **Election of Council President:** Motion nominating Walter Freihofer for President: Zack Gordon motion for nomination, Greg Jacoby, seconded the nomination. Vote for approval was 5-0.
- 4) **RESIDENT FORUM**
  - A. Alissa Lee, resident, reported that she had her car stolen from in front of her home at 6464 N. Illinois Street. Marshal Russo responded in the Police Report:
  - B. Also, Sam Hawkins who also owns a property in the area was present to add to the conversation.
  - C. Resident Josh Hood, owner of 111 E. 75<sup>th</sup> Street offered an inquiry regarding the redesign of his drive way. Councilman Freihofer indicated that he would consult with Willie Hall, Town Engineer, and communicate with Mr. Hood, once they had a chance to research options.
- 5) **APPROVAL OF MINUTES**
  - A. December 14, 2020 Minutes: Motion for approval; Colleen Field, seconded by Cole Marr. Motion for approval: 5-0
- 6.) **Approval of Claims and Warrants: \$20,557.90** Motion for approval: Greg Jacoby, seconded by Zack Gordon. Motion passed 5-0

## **7.) POLICE REPORT**

- A.** See Report filed by Town Marshal
- B.** Marshal Russo responded to Alissa Lee and Sam Hawken's inquiry by:
  - a. Suggesting that emergency calls should always go through 911 and not through the direct line of the MH Police.
  - b. Suggested that precautions should always be taken to lock a car that is outside and not leave the keys in the car.
  - c. Not leave anything in the car that would be visible and tempting to a thief giving cause to break in to get it.
  - d. Explained that the Police were primarily for deterrent purposes and security purposes. However, the Town's budget would not allow for 100% coverage all of the time.
  - e. Reviewing some of the arrests that had been made within the Town in the last couple of years as a result of the work of the Town's police.
  - f. Ms. Lee along with Sam Hawkins inquired about the availability of hiring the Police to add patrol coverage for their areas. Marshal Russo indicated that MH Police staff were all part time and full time with other Police departments. He indicated that Town was not in a position to recommend additional personnel for coverage but would provide an introduction to someone who may be able to provide that information.

## **8.) REPORT OF TOWN ATTORNEY:**

- A.** Thoughts on Current Topics in process:
- B.** STATUS OF UPDATE FOR MUNICIPAL CODE:
  - a. REPORTED THAT THE COUNCIL HAD DECIDED AT THE LAST MEETING TO DIVIDE UP THE ITEMS AND WORK ON THEM IN PAIRS TO RESPECT THE 'QUORUM' CONSTRAINTS. TO DATE, NO RESPONSE HAD BEEN RECEIVED FROM THAT EFFORT.
  - b. COUNCILMAN JACOBY NOTED THAT THE RECOMMENDATIONS FALL INTO TWO PRIMARY CATEGORIES.
    - i. 1. DEVELOPMENT STANDARDS – FREIHOFFER AND MARR VOLUNTEERED TO WORK ON THIS CATEGORY TOGETHER.
    - ii. 2. STREETS AND DRAINAGE-JACOBY AND GORDON VOLUNTEERED TO WORK ON THIS CATEGORY TOGETHER.
- C.** UPDATE FOR REMOTE MEETING: ATTORNEY COCHRAN REPORTED THAT NO ACTION HAD BEEN TAKEN ON THE PROPOSED RESOLUTION PROVIDED TO THE COUNCIL. HE ENCOURAGED THE COUNCIL TO ACT TO RATIFY THE RESOLUTION TO HAVE IT IN PLACE IF NECESSARY.

## **9.) REPORT OF TOWN ENGINEER (SEE PROJECT INVENTORY)**

- A.** INDOT Grant/Contractor selection of contractors: 71<sup>st</sup> Street survey and design is underway. Goal is to have bid opening at March 8, 2021 council meeting and do a preliminary award at the meeting as well, contingent upon a full review of the submitted bids. Fully executed construction contract will need to be sent to INDOT by April 8, 2021
- B.** Inventory report was discussed. Pothole on MHB at Fairway was filled by DPW and 75<sup>th</sup> Street speed limit sign at HDW was replaced by Morpheus, so all drainage and infrastructure issues are considered closed currently.

## **10.) Clerk Treasurer Report**

- A. INDOT Community Crossing Documentation Signatures for the 2021 CCMG grant have been confirmed to be complete as of 1.11.2021
- B. Completed Liberty Worker's Compensation Audit as of 1.7.2021
- C. IND 100R report filed: Name, address and compensation of Town Employees
- D. Marion County Treasurer report with Town Employees, addresses.
- E. Service Providers... to be addressed in March Council meeting
- F. Public Notice for 2021 Town of Meridian Hills posted on public news sources
- G. 25 MPH Speed Sign replaced on W. 75<sup>th</sup> and Holliday Drive.
- H. Pothole repaired at 140 W. 73<sup>rd</sup> Street

## **11.) REQUESTED 2021 POLICY APPROVALS**

- A. 2021 INTERNAL CONTROLS (REVISED-UPDATED)
- B. 2021 ADA POLICY
- C. 2021 TITLE IV
- D. 2021 NOTICE FOR NON-DISCRIMINATIONS UNDER AMERICAN DISABILITIES ACT  
MOTION FOR APPROVAL OF ALL POLICIES POSTED: ZACK GORDON, SECONDED BY GREG JACOBY. MOTION PASSED 5-0

## **13. SERVICE AGREEMENT APPROVALS: 2021 TO BE REVIEWED AT 3.8.2021 MEETING**

- A. SAVATREE (APPROVED MAY 2020)
- B. CROSSROAD ENGINEERS (APPROVED 2020)
- C. DENTONS BINGHAM GREENEBAUM, LLP (APPROVED JUNE 2020)
- D. AWR TRUCKING (APPROVED NOVEMBER 2020)
- E. HEDGECLIPPERS (APPROVED DECEMBER 2020).

## **14.) OLD BUSINESS:**

- A. REMOTE MEETING: PRESIDENT FREIHOFFER SUGGESTED THAT THE COUNCIL PASS THE REMOTE MEETING RESOLUTION. AFTER SOME DISCUSSION ON THE SPECIFICS, COLE MARR MOVED FOR APPROVAL, ZACK GORDON SECONDED THE MOTION AND THE MOTION WAS APPROVED 5-0.

## **15.) NEW BUSINESS:**

- A. Marshal Russo submitted a request to fund a new CR2 Defibrillator including supporting equipment to replace the nine-year-old equipment that the Town currently owns. The current equipment is outdated and the battery does not work and cannot be replaced. The cost of the new equipment through Stryker Medical is \$1,940.00. A motion for approval from Colleen Field was received and a second for approval was received from Cole Marr. The motion passed 5-0

## **16.) COMMITTEE REPORTS**

**A.) NO NEW REPORT AT THE TIME OF THE COUNCIL MEETING**

**B.) SIDEWALK REPORT:**

a. ENGINEER HALL, COUNCILMAN JACOBY, COUNCILWOMAN FIELD AND TOM \_\_\_\_\_  
TO WALK THE SITE. A DRAFT OF THE REPORT IS EXPECTED AT THE MARCH 8 2021  
COUNCIL MEETING

b. CONTRACTS TO BE LET

**C.) TOWN WEB SITE MANAGEMENT:** COUNCILMAN FREIHOFFER SUGGESTED THAT A PORTAL  
BE INCLUDED IN THE TOWN'S WEBSITE TO ALLOW RESIDENTS TO POST CONCERNS ABOUT  
VIOLATIONS OF THE TOWN'S MUNICIPAL CODE.

-COUNCILMAN JACOBY SUGGESTED THAT THE TOWN CONTACT THE PUBLISHER OF WILLIAMS  
CREEK/MERIDIAN HILLS MAGAZINE TO DISCUSS USING THAT SOURCE TO DIRECT RESIDENTS TO  
THE TOWN'S WEBSITE.

**NEXT SCHEDULED MEETING: MARCH 8, 2021**

**ADJOURNMENT**