

**TOWN OF MERIDIAN HILLS
TOWN COUNCIL SPECIAL MEETING AGENDA
DECEMBER 14,2020**

THESE MINUTES ARE A DRAFT AND HAVE NOT BEEN FORMALLY APPROVED

1) CALL TO ORDER

2.) Present:

Greg Jacoby
Colleen Field
Cole Marr
Zack Gordon: (Quarantined) Attendance by Phone
Willie Hall, Crossroad Engineers, & Town Engineer
Cullen Cochran, Town Attorney
Jim Rush, Clerk Treasurer

2) RESIDENT FORUM –ATTENDEES WAS REPRESENTATIVE OF THE TOWN’S RESIDENTS

3.) Approval of Minutes

A. Approval of November 9, 2020 minutes with vouchers total of \$18,711.22: Approved by Roll Call 5-0

4.) Vouchers: \$39,878.42. Approved by Roll Call 4-0

5.) REPORT OF TOWN ATTORNEY: (ENGINEER ATTENDED REMOTELY DUE TO HIS COVID QUARANTINE STATUS)

- A. Town Attorney distributed a draft of a 2021 Salary Ordinance to be considered.
- B. Attorney Cochran distributed a list of suggestions for updates to the Town’s Municipal Code from Councilors and the Town Engineer. Councilor Jacoby suggested that, since there was a constraint on the number of Council member who could meet without violating the ‘quorum’ rule, that a list be distributed to the Council members. He suggested that the Council members sign up for the topics in which they had a particular interest to serve as a committee for suggested resolutions. All Councilors in attendance agreed with that approach. it was agreed that the Councilors suggestions be submitted for consideration preferably at the January meeting but at latest by the March Council meeting.
- C. 5G Report: Attorney Cochran provided a brief report on his research on the 5G topic discussed at the prior meeting. Cochran indicated that he will have done more research on the topic but the January meeting and will report his findings to the Council.
- D. 222 E. 71st Street: Cochran indicated that he had been requested by the Development Standards Committee Chair, Walter Freihofer, to issue a letter of non-compliance to the resident regarding the construction of a new fence and request that the resident either apply for a variance or remove the fence.
- E. The question was discussed whether there needed to be a letter issued to Park Tudor School and St. Luke’s Catholic Church to address the approval of their respective new sidewalks being constructed. It was pointed out by the Councilors that, in both cases, it appeared to be construction that is not within the Right of Way of the Town. Therefore, the Town would not have a jurisdiction within which it would be responsible.

6.) POLICE REPORT: NO POLICE REPORT DUE TO ‘SPECIAL MEETING’.

7.) REPORT OF TOWN ENGINEER (SEE PROJECT INVENTORY)

- A. Hall provided a status update on the preliminary engineering for the 75th Street Sidewalk project from Spring Mill to Meridian. Hall provided a DRAFT copy of the preliminary exhibit and design considerations summary report to Councilor Jacoby on Dec. 11th. Council Jacoby forwarded to the Council prior to the meeting. The Council approved forwarding the DRAFT information to the Sidewalk Committee for review and comment.
- B. Hall reported that the Survey, Design, Bidding, and Inspection proposal for the 71st Street Reconstruction / 2021 Paving Project would be provided to the councilors for consideration by December 18, 2020
- C. Hall indicated that the 7455 Central Water Management issues was previously resolved.
- D. Hall reported that the DPW Swale project for 7515 N. Pennsylvania Street had been completed satisfactorily.
- E. 2020 – CCMG Award Announcement: Reported that the Town had been awarded the grant of \$241,826 for the Town's Street Maintenance. The Town will have four (4) months from the receipt of the contract to complete the design, approve, bid and complete the projects within the contracts.
- F. Hall indicated that he hoped to have some guidance to the Town on the 5G towers being installed.
- G. Hall indicated that he has submitted the lists of proposed updates for the Town's Municipal Code that will hopefully be updated in 2021.

8.) Clerk Treasurer Report

- A. Proposed Dates for the 2021 Council Meetings to be posted in local papers.:
 - a. January 11, 2021
 - b. March 8, 2021
 - c. May 8, 2021
 - d. July 12, 2021
 - e. September 13, 2021
 - f. October 11, 2021 (**Special Meeting for 2022 Budget Adoption**)
 - g. November 8, 2021
- B. In Councilor Freihofer's absence, it was reported that the 7515 Swale project had been completed without any cost to the Town.
- C. CT Rush reported that he had called Sherman McMurray, past Councilor who had been dealing with health issues and reported that Past Councilor McMurray seemed to be in good spirits and progressing with his health issues. He was staying confined to avoid any contact with the COVID-19 pandemic and had successfully avoided it to date.

9.). Old Business:

- A. Additional Appropriations – Public Hearing and Adoption
 - a. Motion for approval: Cole, 2nd Colleen Vote: Jacoby, Aye; Cole, Aye; Cole, Aye; Zack, Aye
- B. Salary Ordinance for 2021: Motion for Approval: Colleen, 2nd Greg; Vote: Colleen, Aye; Cole, Aye; Greg, Aye; Zack, Aye
- C. LWG Contract: Motion for Approval: Cole, 2nd Colleen, Vote: Cole, Aye; Colleen, Aye; Zack, Aye; Greg, Aye
- D. Resolution of the Council allowing the Clerk-Treasurer to make any necessary Year-end appropriation transfers as needed. Move for approval: Z Gordon, Seconded by C Marr. Vote for approval: C. Field, C Marr, Z Gordon, G. Jacoby/

11.) NEW BUSINESS:

A. NO NEW BUSINESS WAS DISCUSSED

12.) COMMITTEE REPORTS

A.) Development Standards Committee: Report in the ‘New Business Section’

- a. President Freihofer reported that the installation of the swale on N. Pennsylvania Street was completed satisfactorily and the residents had expressed their gratitude and appreciation for the Town’s role in solving the water problem in their front yard. The project was completed with a cost to the Town.
- b. Freihofer reported that he was having a letter sent to the resident of 222 E. 71st Street to recommend a request for variance r removal of the new fence recently constructed that is a violation of the Town’s Municipal Code.

B.) SIDEWALK REPORT: UPDATE: TOWN ENGINEER HAD DELIVERED THE PLANS AND DESIGN RENDERINGS FOR THE WEST SIDEWALK. G JACOBY WILL DELIVER TO HIS COMMITTEE AND REPORT BACK AT THE MARCH COUNCIL MEETING.

C.) TOWN WEB SITE MANAGEMENT: NO NEW DEVELOPMENTS TO REPORT PER C. FIELD

NEXT SCHEDULED MEETING: JANUARY 11, 2021

ADJOURNMENT