

**TOWN OF MERIDIAN HILLS**

**SPECIAL MEETING  
PARK TUDOR CAFETERIA**

**TOWN COUNCIL MEETING AGENDA  
AUGUST 7, 2023**

**1.) Call to Order /Pledge of Allegiance**

- 2.) Present:** Walter Freihofer Town Councilor; President  
Greg Jacoby – Town Councilor-Absent  
Colleen Field- Town Councilor  
Cole Marr- Town Councilor  
Zack Gordon- Town Councilor  
Mike Russo, Town Marshal  
Willie Hall, Crossroad Engineers: Town Engineer  
Madalyn Clary, Dentons: Town Attorney  
Jim Rush, Clerk Treasurer

**3.) RESIDENT FORUM –ATTENDEES WAS REPRESENTATIVE OF THE TOWN’S RESIDENT**

- A. RESPONSE TO JOHN DILLON’S REQUEST:** PRESIDENT FREIHOFFER REPORTED THAT THE STATE DOES NOT ALLOW CAMERAS TO BE USED FOR SAFETY AT INTERSECTIONS.  
**B. PRESIDENT FREIHOFFER REPORTED THAT SAFETY WAS A HIGH PRIORITY AND HE HAD TALKED TO RESIDENT ABOUT CUTTING TREES’ CANOPY AT INTERSECTION .**  
**C. MITCHELL KAMPMAN, RESIDENT,** REPORTED THAT HE THOUGHT SOME OF THE WORK AT 75<sup>TH</sup> & MERIDIAN WAS NOT DONE CORRECTLY WITH THE NEW ROAD WORK. IT WAS DISCUSSED THAT INDOT WAS RESPONSIBLE FOR THAT WORK AND SHOULD BE CONTACTED.  
**D. WENDY & JIM HAMILTON, RESIDENTS,** ATTENDED TO DISCUSS SET BACKS.

**4.) Approval of Minutes**

- A. Approval of July 10, 2023 minutes: Motion: Zach Gordon, Seconded by Colleen Field, Motion passed 4-0

**5.) Approval of Claims and Warrants: Vouchers- N/A**

**6.) POLICE REPORT: REPORT FILED ON LINE. SPECIAL MEETING DID NOT REQUIRE MARSHAL RUSSO TO ATTEND.**

**7.) REPORT OF TOWN ATTORNEY:**

- A. ATTY CLARY REPORTED THAT THE SPECIALIST IN THE DENTON’S LAW FIRM IS PROVIDING A LEGAL REVIEW OF THE EMPLOYEE HANDBOOK THAT IS CURRENTLY IN PROCESS PRIOR TO A COUNCIL VOTE IN SEPTEMBER, 2023.

**8.) REPORT OF TOWN ENGINEER (SEE PROJECT INVENTORY)  
(REPRESENTING CROSSROAD ENGINEERS WAS LANCE STAHLEY AND CAITLIN  
MUHLENKAMP)**

- A. Updated the Council on the Town's work inventory
- B. Representatives discussed:
  - 1. 2023 Paving Program: A request for approval was included in the Old Business for formal approval.
  - 2. A contract will be finalized with the assistance of the Town's Attorney, Madalyn Clary and Howard Companies to be submitted to INDOT no later than August 8, 2023.
  - 3. Bridge Design:
    - i. Environmental study completed,
    - ii. Subject to property acquisition
    - iii. Right of Way finalization
    - iv. Construction Bid: Estimated to be 12.13.2023
    - v. Construction to begin approximately 4.1.2024
  - 4. President Freihofer recommended taking an inventory of all of the signs in the Town because some are deteriorating from weathering. Engineer Stahley reported that he is researching the Town's signs for later discussion.
  - 5. Decision on begin date for paving project. Fall 2023 vs. Spring 2024. The latter appears to be preferential.
  - 6. INDOT has approved paving project and to fund \$300k+

**9.) Clerk Treasurer Report**

- A. CT requested that all Councilors sign the vouchers prior to leaving.
- B. CT provided a status of the Service Providers approval that were in process. Approval for Crossroad Engineers, SavATree, and Denton's have yet to be approved.
- C. Internet Service Provider: Review and Recommendation will be submitted for discussion and determination at the September 2023 TOMH Council meeting.

**10.) PERSONNEL MANUAL: (COLE MARR)**

- A. COUNCILOR MARR- EMPLOYEE MANUAL:
  - a. DENTON LEGAL STAFF ARE REVIEWING THE MANUAL FOR THEIR APPROVAL
  - b. ASTRA HAS BEEN PROVIDED A COPY OF THE DOCUMENT FOR THEIR REVIEW AS WELL AND HAS OFFERED SOME ADDITIONAL ITEMS THAT THEY WOULD LIKE TO SEE INCLUDED. IT IS WITH THESE IN MIND, THAT THE DOCUMENT WILL BE ON THE AGENDA FOR SEPTEMBER 2023.

**11.) OLD BUSINESS:**

**A. APPROVAL OF HOWARD COMPANIES BID PROPOSAL FOR STREET REPAIR  
PROJECT: MOTION FOR APPROVAL OFFERED BY GREG JACOBY, SECONDED BY  
ZACH GORDON. MOTION PASSED 5/0.**

**12.) NEW BUSINESS:**

**13.) COMMITTEE REPORTS:**

**A. DEVELOPMENT STANDARDS COMMITTEE: NO NEW REPORT FOR THIS MEETING  
B. SIDEWALK COMMITTEE:**

**13.) COMMITTEE REPORTS**

**A. Development Standards Committee:**

**NEXT SCHEDULED MEETING: SEPTEMBER 11, 2022**

**ADJOURNMENT**