

**TOWN OF MERIDIAN HILLS
TOWN COUNCIL MEETING AGENDA
MARCH 11, 2024**

1.) Present: Walter Freihofer Town Councilor; President: Absent
Greg Jacoby – Town Councilor
Colleen Field- Town Councilor
Cole Marr- Town Councilor
Zack Gordon- Town Councilor
Mike Russo, Town Marshal
Willie Hall, Crossroad Engineers: Town Engineer
Ryan Mann, Dentons: Town Attorney
Jim Rush, Clerk Treasurer
Jim Higgins: LWG cpa

2.) Pledge of Allegiance.

4.) RESIDENT FORUM –ATTENDEES WERE REPRESENTATIVE OF THE TOWN’S RESIDENT

A. BUCKHEIT REPORTED THAT SECOND PRESBYTERIAN CHURCH WOULD BE REPLACING A SIGN IN THE NEAR FUTURE AND THERE WAS DISCUSSION ON THE REQUIREMENT FROM THE TOWN TO DO SO.

5.) APPROVAL OF MINUTES:

A. **JANUARY 8, 2024 COUNCIL MEETING:** *A MOTION FROM C. FIELD AND A SECOND FROM ZACH GORDON RESULTED IN AN APPROVAL WITH A 5-0 VOTE*

6.). APPROVAL OF CLAIMS AND WARRANTS: \$87,090.91. MOTION BY Z. GORDON WITH SECOND FROM COLLEEN PASSED 5-0

7.) POLICE REPORT: REPORT FILED ON LINE.

- A. TOWN MARSHAL RUSSO REPORTED THAT HIS REPORT HAD BEEN PUBLISHED ON LINE.
- B. TM RUSSO REPORTED THAT THE TOWN HAD RECEIVED A LETTER FROM A RESIDENT INDICATING THAT THE CHURCH LOCATED AT 7171 N. PENNSYLVANIA HAD BECOME A GATHERING POINT IN THE BACK PARKING LOT REQUESTING THAT THE AREA BE MONITORED.
- C. RUSSO INDICATED THAT HE WAS INTERVIEWING A POTENTIAL PERSON FOR TO ADD TO THE TOWN’S STAFF THAT WILL PROVIDE ADDITIONAL LATE COVERAGE. C. MARR INQUIRED ABOUT THE RATES NECESSARY TO ATTRACT A GOOD CANDIDATE.

8.) REPORT OF TOWN ATTORNEY:

- A. INTERNAL CONTROL REVIEW: THE TOWN'S *INTERNAL CONTROL POLICY* IS BEING REVIEWED BY THE TOWN'S ATTORNEY, RYAN MANN, HE REQUESTED THAT THE TOWN DELAY THE CONSIDERATION UNTIL THE MAY COUNCIL MEETING AT WHICH TIME HE HOPES TO FINISH HIS REVIEW.

9.) REPORT OF TOWN ENGINEER:

- A. WILLIE HALL DISCUSSED THE TOWN'S PROJECT INVENTORY.
- B. 2024 -01 PAVEMENT MAINTENANCE PROPOSAL UPDATE WAS PROVIDED.
- C. INDOT CCMG AND INDIANAPOLIS NIP APPLICATION UPDATE
- D. 75TH STREET SIDEWALK UPDATE
- E. REPORT THAT THE TOWN'S SIGN INVENTORY IS NEARING COMPLETION.
 - a. SO FAR, IT IS NOT FINISHED. HOWEVER, IT APPEARS THAT APPROXIMATELY 200 SIGNS NEED NEW FINISHING, 30 SIGNS NEED REPLACED. AVERAGE COSTS IS ESTIMATED TO BE APPROXIMATELY \$800 PER SIGN.
- F. THE COUNCIL REQUESTED THAT THE EQUIPMENT FOR THE PENNSYLVANIA STREET BRIDGE THAT IS BEGINNING SOON BE DELIVERED TO THE SIGHT VIA THE WILLIAMS CREEK BLVD. VENUE AS OPPOSED TO HAVING THE EQUIPMENT DELIVERED FROM THE SOUTH SIDE OF PENNSYLVANIA STREET.
- G. BRIDGE PROJECT ON PENNSYLVANIA STREET IS IN PROCESS. IT IS ESTIMATED THAT THE UTILITIES PORTION OF THE REPAIR WILL TAKE 120 DAYS. THE ACTUAL BRIDGE PROJECT WILL BE MOVED TO 2025.
- H. COUNCILOR JACOBY REQUESTED THAT A PRELIMINARY PROJECTIONS BE PROVIDED FOR THE NEXT TWO PHASES OF THE SIDEWALK PROJECT FOR PENN TO WASHINGTON STREET AND WASHINGTON TO CENTRAL.

11.) CLERK-TREASURER REPORT

- A. COUNCILORS WERE REMINDED THAT THEIR SIGNATURES WERE NEEDED INDICATING THEIR APPROVAL OF THE VOUCHERS LISTING.
- B. REMINDER OF 2024 MEETING DATES WERE LISTED.
- C. TOWN HAD RECEIVED THE FINANCIAL PACKET FOR JANUARY 31, 2024
- D. CLERK TREASURER REPORTED THAT HE HAD BEEN NOTIFIED THAT THERE WAS A 2017 POLICE TAHOE FOR SALE AT CLEAR LAKE, MI THAT COULD POSSIBLY PROVIDE THE TOWN WITH THE BACKUP RESERVES THAT HAS BEEN DISCUSSED. AFTER SOME CONVERSATION, IT WAS DECIDED TO NOT PURSUE THE OPPORTUNITY TO PURCHASE THE VEHICLE.
- E. C/T REPORTED THAT HE WOULD BE OFFERING HIS RESIGNATION AFTER SERVING SINCE APRIL 2015.
- F. CPA HIGGINS PROVIDED A 1/31/2024 FINANCIAL SUMMARY

12.) REQUEST FOR APPROVAL OF 2024 STATE REQUIRED POLICIES

A. 2024 INTERNAL CONTROLS: *THIS APPROVAL WAS TABLED UNTIL THE DOCUMENT WAS REVIEWED BY R. MANN, TOWN'S ATTORNEY.*

13.) OLD BUSINESS

- A. COUNCIL AUTHORIZED THE CLERK – TREASURER TO MAKE THE NECESSARY YEAR-END ADJUSTMENTS TO APPROPRIATIONS. *MOTION FROM C. MARR AND SECOND FROM G. JACOBY- MOTION PASSED 5-0*
- B. TOWN BANK RECONCILIATION
 - a. REQUEST FOR APPROVAL OF 12/31/2023 AND 1/31/2024: MOTION BY. COUNCILOR MARR AND SECONDED BY COUNCILOR FIELD WAS APPROVED 5-0

14.) NEW BUSINESS

- A. NEW CLERK TREASURER
- B. UNIFORM CONFLICT OF INTEREST DISCLOSURE STATEMENT FILING
 - a. CT RUSH SUBMITTED A *CONFLICT OF INTEREST* STATEMENT FOR ACKNOWLEDGMENT BY THE COUNCIL. WITH THE ACKNOWLEDGEMENT, THE FORM, WILL BE FILED ON THE INDIANA GATEWAY WEBSITE.

15.) COMMITTEE REPORTS

- A. **Development Standards Committee: Request was considered earlier in agenda.**

NEXT SCHEDULED MEETING: MAY 13, 2024

ADJOURNMENT