

**TOWN OF MERIDIAN HILLS**

**TOWN COUNCIL MEETING AGENDA  
MAY 8, 2023**

**1.) Call to Order**

**2.) Pledge of Allegiance**

- 2.) Present:** Walter Freihofer Town Councilor; President  
Greg Jacoby – Town Councilor  
Colleen Field- Town Councilor-Absent  
Cole Marr- Town Councilor - Absent  
Zack Gordon- Town Councilor  
Mike Russo, Town Marshal  
Willie Hall, Crossroad Engineers: Town Engineer  
Madalyn Clary, Dentons: Town Attorney  
Jim Rush, Clerk Treasurer

**3.) RESIDENT FORUM –ATTENDEES WAS REPRESENTATIVE OF THE TOWN’S RESIDENT**

- A. NO COMMENTS WERE OFFERED

**4.) Approval of Minutes**

- A. Approval of March 13, 2023 minutes: Motion: Greg Jacoby, Seconded by Zach Gordon, Motion passed 3-0

**5.) Approval of Claims and Warrants: Vouchers- \$34,530.47. Motion by Greg Jacoby, Seconded by Zach Gordon. Approved 3-0**

**6.) POLICE REPORT: REPORT FILED ON LINE.**

- A. TOWN MARSHAL RUSSO REPORTED THAT HIS REPORT HAD BEEN PUBLISHED ON LINE.  
B. CT RUSH THANKED TM RUSSO FOR HIS ASSISTANCE IN RESPONDING TO THE STATE.  
BOARD OF ACCOUNTS AUDIT

**7.) REPORT OF TOWN ATTORNEY:**

- A. ATTY CLARY REPORTED THAT THE SPECIALIST IN THE DENTON’S LAW FIRM IS PROVIDING A LEGAL REVIEW OF THE EMPLOYEE HANDBOOK THAT IS CURRENTLY IN PROCESS PRIOR TO A COUNCIL VOTE IN JULY.  
B. INDOT REQUIREMENT: SIGNATORY AUTHORITY RESOLUTION 2023-1 HAS BEEN PREPARED FOR CONSIDERATION IN ‘NEW BUSINESS’.  
C. ORDINANCE 2023 – 5 ‘CREATING A FIXED ASSET POLICY’ TO BE CONSIDERED IN ‘NEW BUSINESS’.

## **8.) REPORT OF TOWN ENGINEER (SEE PROJECT INVENTORY)**

- A. Updated the Council on the Town's work inventory
- B. Hall discussed:
  - 1. Update on Centerline Milage report
  - 2. Reported that the 'Street Mileage Status' was not resolved. Apparently, it requires an Ordinance from the City of Indianapolis for finality. Near receiving the signature from the City of Indianapolis.
  - 3. Bridge Design:
    - i. Environmental study completed,
    - ii. Subject to property acquisition
    - iii. Right of Way finalization
    - iv. Construction Bid: Estimated to be 12.13.2023
    - v. Construction to begin approximately 4.1.2024
  - 4. President Freihofer recommended taking an inventory of all of the signs in the Town because some are deteriorating from weathering.
  - 5. Decision on begin date for paving project. Fall 2023 vs. Spring 2024. The latter appears to be preferential.
  - 6. INDOT has approved paving project and to fund \$300k+
  - 7.

## **9.) Clerk Treasurer Report**

- A. CT requested that all Councilors sign the vouchers prior to leaving.
- B. CT thanked Jim Higgins, CPA, Marshal Russo, President Freihofer and Attorney Clarry for their assistance while CT was delayed in his return home for family medical reasons. Their assistance was very much appreciated.
- C. CT reported that the State Board of Accounts had been processing an audit on the Town and was having a 'zoom' meeting Tuesday, May 9, 2023 to review the findings and that all Councilors were invited to join.
- D. Liberty Mutual:
  - a. Audit has been completed. Not notice yet of any financial changes.
  - b. Request for update for Councilors was received and a submitted with the President's signature.
- E. CT provided a list of actions that will hopefully be on the July Agenda for actions. Those include:
  - a. Internet Service Provider decision
  - b. Astra Insurance Renewal
  - c. Investment Changes: Recommendations.
  - d. Approval of Required State Policies
- F. CT reported that the ARP annual Report had been filed 4.25.2023
- G. CT reported that the Town's Service Providers would be addressed in the March Council meeting

**10.) PERSONNEL MANUAL: (COLE MARR)**

**A. COUNCILOR MARR EMPLOYEE MANUAL:**

- a. DENTON LEGAL STAFF ARE REVIEWING THE MANUAL FOR THEIR APPROVAL
- b. ASTRA HAS BEEN PROVIDED A COPY OF THE DOCUMENT FOR THEIR REVIEW AS WELL.

**11.) NEW BUSINESS**

**12.) OLD BUSINESS:**

**13.) COMMITTEE REPORTS**

**A. Development Standards Committee:**

- a. Chairman Freihofer discussed the consideration of 6169-6167 N. Meridian Street for variance for 'Front Yard Fence'.
  - i. Presentation by the resident's attorney, David Lucas, for the approval of variance proposed.
    - 1. Parameters approved: Motion by Zach Gordon, seconded by Colleen Field; Passed 3-1 with Cole Marr voting against plan subject to:
      - a. 5-foot fence and barred gate
      - b. Request for planting plan
        - i.

**NEXT SCHEDULED MEETING: NOVEMBER 14, 2022**

**ADJOURNMENT**