

**TOWN OF MERIDIAN HILLS**  
**TOWN COUNCIL SPECIAL MEETING MINUTES**  
**OCTOBER 10, 2022**

**1.) Call to Order**

- 2.) Present:** Walter Freihofer  
Greg Jacoby  
Colleen Field  
Cole Marr  
Zack Gordon  
Willie Hall, Crossroad Engineers: Town Engineer  
Maddlyn Clary, Dentons: Ass't. Town Attorney  
Jim Rush, Clerk Treasurer

**3.) RESIDENT FORUM –ATTENDEES WAS REPRESENTATIVE OF THE TOWN’S RESIDENT**

1. No residents were in attendance.

**4.) Approval of Minutes**

- A. Approval of September 12, 2022 minutes: Motion: Cole Marr, Seconded by Colleen Field, Motion passed 5-0

**5.) Approval of Claims and Warrants: Vouchers- \$34,078.85. Motion by Colleen Field, Seconded by Zach Gordon. Approved 5-0**

**6.) POLICE REPORT: NO POLICE REPORT WAS MADE**

**7.) REPORT OF TOWN ATTORNEY:**

- A. MADDLYN CLARY, ASSISTANT TOWN ATTORNEY REPORTED THAT THE TOWN HAD RECEIVED NOTICE FROM THE CITY OF INDIANAPOLIS THAT THEY WILL ACCEPT RESPONSIBILITY FOR THE THROUGHFARES WITHIN AND SURROUNDING THE TOWN OF MERIDIAN HILLS EFFECTIVE JANUARY 1, 2023. IT IS HER INTENT TO REVIEW THE DOCUMENT AND HAVE IT ON THE AGENDA FOR THE NOVEMBER COUNCIL MEETING.
- B. MS. CLARY PREPARED THE RESOLUTION FOR THE BUDGET REDUCTIONS AND THE ORDINANCE FOR THE 2023 BUDGET.

**8.) REPORT OF TOWN ENGINEER (SEE PROJECT INVENTORY)**

- A. Updated the Council on the Town’s work inventory
- B. Hall discussed
  - a. Update on Sidewalk including the 5% holdback on payment
  - b. Reported that the ‘Street Mileage Status’ , as included in the proposal submitted for the Town’s approval will be reviewed prior to the approval process.

- c. Hall reported that the Sidewalk project is 99% complete and there had been a meeting with the INDY DOT who are reviewing some ‘punch list items’. Hall also acknowledged that there would be another meeting with the DOT to finalize the project.
- d. Hall reported that the sign at 73<sup>rd</sup> and Meridian Street had become difficult to read and suggested that it was time to repair or replace. The Council agreed to go forward with the replacement of the sign for safety purposes.
- e. There was discussion by the Council on the reasonable parameters to determine the safety of signage at intersections. Hall agree to provide some guidance on this topic.

**9.) Clerk Treasurer Report**

- A. CT reported that Liberty Mutual Worker’s Compensation insurance was up for renewal. The invoice for the policy was approved in the Vouchers.
- B. ARW Trucking: CT reported that he had discussed the Council’s concerns with Alan Whitacre, the owner of the ARW Trucking. Whitacre offered several thoughts on the Town’s concerns which resulted in a positive conversation among the Councilors. Councilor Gordon and Marr agreed that it would be positive for the Town to review the protocol for snow removal and meet with Whitacre to discuss considerations. They both agreed to meet and report back to the Council.

**10.) PERSONNEL MANUAL: (COLE MARR)**

A. COUNCILOR MARR REPORTED THAT HE IS WORKING ON A PERSONNEL MANUAL FOR THE TOWN. THE POLICE HAVE PROVIDE THE UPDATE THAT HE IS REVIEWING. HE WILL THEN CONTACT THE TOWN’S INSURANCE PROVIDER, ASTRA INSURANCE, FOR THEIR REVIEW AND GUIDANCE. HE HOPES TO HAVE A DOCUMENT READY FOR THE NOVEMBER COUNCIL MEETING.

**11.) OLD BUSINESS**

**A. 2023 BUDGET:**

- a. RESOLUTION FOR THE 2022 BUDGET REDUCTIONS WAS PRESENTED AND APPROVED: MOTION COLLEEN FIELD, SECOND BY COLE MARR. MOTION PASSED 5-0.
- b. APPROVAL OF THE 2023 BUDGET ORDINANCE FINAL: MOTION ZACK GORDON, SECOND BY COLE MARR FOR APPROVAL-MOTION PASSED 5-0

**B. FIVE YEAR BUDGET PLANNING**

- a. JIM HIGGINS REVIEWED, FOR PLANNING PURPOSES, THE BUDGET PROJECTIONS FOR THE NEXT FIVE YEARS. COUNCILOR FIELD REPORTED THAT SHE HAD SPENT SOME TIME WITH MR. HIGGINS IN THE PRIOR WEEK AND WAS VERY APPRECIATIVE OF THE TIME WELL SPENT FOR HIS EFFORT AND INFORMATION.

**12.) NEW BUSINESS:**

**13.) COMMITTEE REPORTS**

**A. Development Standards Committee:**

**NEXT SCHEDULED MEETING: NOVEMBER 14, 2022**

**ADJOURNMENT**