

**TOWN OF MERIDIAN HILLS
PARK TUDOR LOWER LIBRARY**

**TOWN COUNCIL MEETING AGENDA
SEPTEMBER 11, 2023**

1.) Call to Order /Pledge of Allegiance

- 2.) Present:** Walter Freihofer Town Councilor; President
Greg Jacoby – Town Councilor
Colleen Field- Town Councilor
Cole Marr- Town Councilor
Zack Gordon- Town Councilor
Mike Russo, Town Marshal
Willie Hall, Crossroad Engineers
Madalyn Clary, Dentons: Town Attorney
Ryan Marr; Of Counsel, Dentons-New Town Attorney replacing Ms Clary
Jim Rush, Clerk Treasurer

3.) RESIDENT FORUM –ATTENDEES WAS REPRESENTATIVE OF THE TOWN’S RESIDENT

- A. RESIDENT: NO ATTENDEES OFFERED COMMENTS**

4.) Approval of Minutes

- A. Approval of August 7, 2023 Special Meeting minutes: Motion: C. Field, Seconded by Z. Gordon., Motion passed 5-0**

5.) Approval of Claims and Warrants: Vouchers- \$62,513.89. Motion by C. Field, Seconded by G. Jacoby. Approved 5-0

6.). Bank Reconciliations: Bank reconciliations for the _____ were approved. Motion for approval passed 5/0: Colleen Field, seconded by Cole Marr,

6.) POLICE REPORT: REPORT FILED ON LINE.

- A. TOWN MARSHAL RUSSO REPORTED THAT HIS REPORT HAD BEEN PUBLISHED ON LINE.**
B. TOWN MARSHAL RUSSO REPORTED NEW INFORMATION ON 75TH STREET
C. TOWN MARSHAL RUSSO REPORTED NEW INFORMATION ON STATE TRAINING REQUIREMENTS.

7.) REPORT OF TOWN ATTORNEY:

- A. ATTY CLARY REPORTED THAT THE STAFF AND DENTONS HAD REVIEWED THE PROPOSED EMPLOYEES MANUAL AND RECOMMENDS IT’S APPROVAL.**
B. ATTORNEY CLAREY INTRODUCED ATTORNEY RYAN MARR, ‘OF COUNCIL’ WHO WILL BE REPLACING MS. CLARY AS THE TOWN’S ACTING ATTORNEY. THE TOWN THANK MS.

CLARY FOR HER WORK AND GUIDANCE AND WISHED HER WELL WITH HER NEW LEGAL CHAPTER.

8.) REPORT OF TOWN ENGINEER (SEE PROJECT INVENTORY)

- A. Updated the Council on the Town's work inventory
- B. Representatives discussed:
 - 1. 2023 Paving Program: A request for approval was included in the Old Business for formal approval. The bids were opened and read by President Freihofer. The winning bid was White Construction with a bid of \$136,000. Other bids were offered by Morphe Construction (\$145,920) and Edwards & Jones Construction (\$137,194) The Town of Meridian Hills is expecting a check from the City of Indianapolis to complement the Town's funding to complete the project.
 - 2. A contract will be finalized with the assistance of the Town's Attorney, Madalyn Clary and Howard Companies to be submitted to INDOT no later than August 8, 2023.
 - 3. Bridge Design:
 - i. Environmental study completed,
 - ii. Subject to property acquisition
 - iii. Right of Way finalization
 - iv. Construction Bid: Estimated to be 12.13.2023
 - v. Construction to begin approximately 4.1.2024
 - 4. President Freihofer recommended taking an inventory of all of the signs in the Town because some are deteriorating from weathering. Engineer Stahley reported that he is researching the Town's signs for later discussion.
 - 5. Decision on begin date for paving project. Fall 2023 vs. Spring 2024. The latter appears to be preferential.
 - 6. INDOT has approved paving project and to fund \$300k+
 - 7. Crossroad Engineers will be submitting Construction Plans and Project Manual that will consist of 90% of proposed project to the Sidewalk Committee next week. (July 14, 2023)

9.) Clerk Treasurer Report

- A. CT requested that all Councilors sign the vouchers prior to leaving.
- B. CT submitted the proposed 2024 Budget Adoption time table.
- C. Proposed 2024 Budget Adoption Timetable was presented to the Council.
- D. CT reported that the Town had received an Insurance Settlement of \$15,631 from the insurer of the driver that destroyed the Town's monument at 73rd and Meridian Hills Blvd.
- E. CT reported that the Town had completed the enrollment into TrustIN as an alternative investment resource for the Town's funds.
- F. CT provided a status of the Service Providers approval that were in process. Approval for Crossroad Engineers, SavATree, and Denton's have yet to be approved.

10.) PERSONNEL MANUAL: (COLE MARR)

A. COUNCILOR MARR- EMPLOYEE MANUAL:

- a. DENTON LEGAL STAFF HAS REVIEWED THE MANUAL FOR THEIR APPROVAL
- b. ASTRA HAS BEEN PROVIDED A COPY OF THE DOCUMENT FOR THEIR REVIEW AS WELL AND HAS OFFERED SOME ADDITIONAL ITEMS THAT THEY WOULD LIKE TO SEE INCLUDED. IT IS WITH THESE IN MIND, THAT THE DOCUMENT WILL BE ON THE AGENDA FOR SEPTEMBER 2023.
- c. TOWN MARSHAL HAS REVIEWED THE DOCUMENT FOR APPROVAL.

B. RESOLUTION FOR APPROVAL OF THE HANDBOOK: MOTION FOR APPROVAL BY C. MARR, SECONDED BY G. JACOBY: MOTION PASSED 5/0

10.) SERVICE PROVIDERS:

- A. SAVATREE**
- B. CROSSROAD ENGINEERS**
- C. BINGHAM GREENBAUM, LLP (DENTONS.**

A MOTION WAS OFFERED BY G. JACOBY, SECONDED BY C. FIELD TO APPROVE ALL THREE SERVICE PROVIDERS UNDER CONSIDERATION. MOTION PASSED 5/0

11.) OLD BUSINESS:

A. RESOLUTION FOR APPROVAL OF THE HANDBOOK: MOTION FOR APPROVAL BY C. MARR, SECONDED BY G. JACOBY: MOTION PASSED 5/0

B. SIDEWALK: PROPOSAL AS PRESENTED BY J. HIGGINS, TOWN CPA, THAT FUNDING THE TOWN'S PORTION OF THE NEXT SIDEWALK PHASE HAS THREE OPTIONS.

- a. AMERICAN RESCUE PLAN; \$56,183.50
- b. RAINYDAY FUND: \$80,000
- c. COMBINATION OF AMERICAN RESCUE FUND & RAINY DAY FUND.
 - i. MOTION WAS OFFERED TO USE ITEM 'C' OR A COMBINATION OF BOTH SOURCES PLUS MATCHING GRANT FROM THE CITY OF INDIANAPOLS. MOTION OFFERED BY C. FIELD, SECONDED BY G. JACOBY. MOTION PASSED 5-0

12.) NEW BUSINESS:

A. CT RUSH OFFERED RECOMMENDATION THAT THE TOWN NEEDED TO CHANGE WEB HOSTING. HE OFFERED RESULTS OF RESEARCH AND DISCUSSIONS OF PROFESSIONALS. THE TOPIC WAS TABLED UNTIL PRESIDENT FRIEHOFFER AND C. FIELD HAD A CHANCE TO DISCUSS FURTHER.

13.) COMMITTEE REPORTS:

- A. DEVELOPMENT STANDARDS COMMITTEE: NO NEW REPORT FOR THIS MEETING**
- B. SIDEWALK COMMITTEE:**
- C. PENNSYLVANIA BRIDGE: 'MOVING TO THE NEXT LEVEL'. WORK TO BEGIN NEXT SPRING AND WILL TAKE APPROXIMATELY EIGHT MONTHS TO COMPLETE.**

NEXT SCHEDULED MEETING: OCTOBER 9, 2023

ADJOURNMENT