

ORDINANCE NO. 2023-1

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF MERIDIAN HILLS,
INDIANA, ALLOWING PRE-APPROVED PAYMENT OF CLAIMS**

WHEREAS, the Town Council of the Town of Meridian Hills, Indiana (the “Town Council”), being the governing body of the Town of Meridian Hills (the “Town”), desires to affirm the pre-approval for payments of claims; and

WHEREAS, pursuant to Indiana Code 36-5-4-12, the Clerk-Treasurer of the Town (the “Clerk-Treasurer”) may make claim payments in advance of approval by the Town Council for certain types of expenses; and

WHEREAS, the Town Council has determined to authorize the pre-approval for payments of claims as provided in Indiana Code 36-5-4-12; and

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MERIDIAN HILLS, INDIANA, THAT:

Section 1. The Clerk-Treasurer of the Town is authorized to make claim payments in advance of council allowance for the following kinds of expenses:

- a) Property or services purchased or leased from the United States government, its agencies, or its political subdivisions;
- b) Federal grant programs where advance funding is not prohibited and the contracting party posts sufficient security to cover the amount advanced;
- c) Grants of state funds authorized by statute;
- d) Leases or rental agreements;
- e) Maintenance or service agreements;
- f) Licenses or permit fees;
- g) Insurance premiums;
- h) Payroll and all employee funds withheld from his/her pay;
- i) Professional services, including legal, accounting, and engineering;
- j) Federal, State, or County taxes;
- k) Expenses that must be paid because of emergency circumstances;
- l) Expenses described in an ordinance;
- m) Fuel bills;
- n) Any claim that will incur a late charge if its due date falls before a scheduled Town Council meeting.

Section 2. Each payment of expense under this Ordinance must be supported by (A) a fully itemized invoice or bill and (B) certification by the Clerk-Treasurer.

Section 3. The Town Council shall review and allow the claim at its next regular or special meeting following the preapproved payment of the expense.

Section 4. This Ordinance shall be effective upon passage.

Passed and adopted by the Town Council of the Town of Meridian Hills, this 13th day of March, 2023.

By: _____
Walter Freihofer, President

By: _____
Colleen Field, Council Member

By: _____
Zach Gordon, Council Member

By: _____
Greg Jacoby, Council Member

By: _____
Cole Marr, Council Member

Attest:

James Rush, Clerk-Treasurer